

**DECLARATION OF LOST EVIDENCE THAT A PAYMENT WAS MADE
ON BEHALF OF THE REGENTS OF THE UNIVERSITY OF CALIFORNIA**

Instructions: Attach completed form, in place of lost receipt, to request issuance of check.

I, _____, declare that:

(Name of Declarant)

1. I disbursed my personal monies on behalf of The Regents of the University of California as follows:

Date: _____ Amount Paid: _____

Vendor Name: _____

Vendor Address: _____

Description of the supplies or services purchased: _____

Purpose for which the supplies or services were purchased: _____

2. I lost the positive evidence (a receipt on which the word "Paid" appears) that this payment was made. The facts of such loss insofar as known to me are as follows: _____

3. Based on the foregoing declaration I hereby request that The Regents of the University of California reimburse me for this disbursement of my personal monies.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____ City and State: _____

Signature of Declarant: _____

Mailing Address of Declarant: _____

Signature of Declarant's Supervisor: _____

Date: _____