Office 365 - Android Configuration

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Question

How do I configure my Android device for Office 365?

Overview

IET has begun to roll out Office 365 for select divisions of IET and is in the process of expanding their offering to other organizations on campus. Office 365 offers many of the features of uConnect but with all of your content hosted ‘in the cloud’ versus on premise.

Answer

**Note:** If you have an existing uConnect on-premise account we recommend removing that profile first before proceeding with the steps below.

1. Tap the **Settings** icon.
2. Tap **Add account**.
3. Select **Microsoft Exchange ActiveSync**.
4. Enter your account information and select **Manual setup**.
5. In the **Exchange server field** enter m.outlook.com and select **Next**.
6. It may take some time for your account information to be retrieved.
7. You will then be able to configure your **Accounts options**. Select **Next**.
8. You will then see a notice about all of the different security features m.outlook.com will be able to access on your phone.
9. Select **Activate** if you agree to these measures.
10. You can then name your account and tap **Done**.

Manual Server Information

**Username:** Full UC Davis Email Address (email@ucdavis.edu)
**Password:** Kerberos Passphrase
**Domain:** ucdavis.edu\emailaddress (some Android versions may require this field be left empty)

**Incoming:** IMAP  
**Server:** outlook.office365.com  
**Port:** 993  
**SSL Enabled:** Yes  
**Authentication:** Normal Password

**Outgoing:** SMTP  
**Server:** smtp.office365.com  
**Port:** 587  
**SSL Enabled:** TLS  
**Authentication:** Normal Password

These settings aren't working, help!

Please contact IT Express. They can be reached via email - ithelp@ucdavis.edu or via telephone - (530) 754-4357. Support is available Monday through Friday from 7:00 AM to 6:00 PM.